

VIVIAN TENG

510-246-9289 | vivian.teng@columbia.edu | <https://www.linkedin.com/in/viviandteng/> | Portfolio: <https://www.viviandteng.com>

EDUCATION

Columbia University GSAPP, New York City, NY

Master's of Science in Real Estate Development June 2021 - May 2022

Carnegie Mellon University, Pittsburgh, PA

Bachelor of Arts in Architecture, Business Administration August 2017 - May 2021

Universitat Autònoma de Barcelona, Barcelona, ES

Summer Study Abroad, Focus in Urban Planning of Barcelona June - July 2018

EXPERIENCE

Hexadon Studios, New York, NY (Remote)

Project Manager May - July 2020

- Led team of five (software developers, graphic designers) in developing Godot based game, Hell Mail.
- Scheduled and led weekly meetings to track progress, contributions, and delegate tasks to team members.

Carnegie Mellon University, Pittsburgh, PA

Undergraduate Teaching Assistant August 2019 - August 2020

- Facilitated discussion among 70 first year architecture students regarding studio culture and adjusting to university life.
- Presented to first years about portfolios and professional development.

School of Architecture EX-CHANGE Public Relations Assistant January 2020 - May 2020

- Created PR Calendar and drafted PR materials for online media to promote school-wide architectural exhibition.

Employer Relations Ambassador August 2019 - March 2020

- Assisted with seven career fairs in employer outreach to over 100 companies.
- Ran and analyzed reports in the Career and Professional Development Center for career fairs logistics.

Andrew Ambassador January 2018 - May 2019

- Customized and led campus tours of up to 100 people for prospective families of diverse backgrounds.
- Answered emails representing the Undergraduate Office of Admissions.

Mario Corea Arquitectura, Barcelona, ES

Summer Intern June - August 2019

- Translated and edited publications of projects in English and Spanish for online media.
- Created AutoCAD drawings and schemes for projects, including a large-scale hospital in Tarragona.
- Conducted research on interviewees the firm hosted.

ZenArchi (展宜建築), Taipei, TW

Architectural Intern July - August 2018

- Created SketchUp models of current projects, including apartment units in Taipei City.
- Took architectural photos of project sites for display and publication.

INVOLVEMENT

Taiwanese Students Association, Pittsburgh, PA

Overall Booth Chair August 2018 - Present

- Oversaw and led design, budgeting of \$3000, and team of 50 people for 20' x 20' carnival booth.
- Drafted plans to ensure that booth was up to construction standards and building code such as joist spans.

Kappa Alpha Theta Sorority, Pittsburgh, PA

Scholarship Director December 2019 - Present

- Reviewed grades, then strategized and created action plans to improve and advise on grades for 75+ members.
- Planned annual scholarship reception for professors and members.
- Wrote semi-annual report of chapter updates for alumni and National Headquarters.

American Institute of Architecture Students, Pittsburgh, PA

Social Media Correspondent June 2018 - May 2019

Club Volleyball, Pittsburgh, PA August 2017 - Present

SKILLS

Languages: English, Mandarin, Spanish (intermediate)

Software: Microsoft Excel, Photoshop, Illustrator, Lightroom, AutoCAD, Rhino, V-Ray, Grasshopper, R Studio